



# SENDING HEALTH RECORDS TO DUKE HOSPITALS

In order to optimize high quality care for your residents, we are asking the following steps be followed prior to **transferring ANY resident** to any of our three Duke Hospitals:

**1** Contact the **Duke Transfer Center** at **919-681-3440**

**2** Fax the following to the receiving hospital:

Face Sheet

MAR

Past and current medical history

Advance Directives/DNR orders

*NOTE: Please include the patient's **FULL NAME** and **DOB** on every page.*

The fax numbers to use for this electronic records process are:

**Duke University Hospital** | **919-385-7541**

**Duke Regional Hospital** | **919-385-9739**

**Duke Raleigh Hospital** | **919-385-9740**

Prompt receipt of this information will help us facilitate timely evaluation and excellent treatment for your residents.

*Thank you!*